



INDUS ACADEMY

A school with a vision

Jagiroad, Morigaon, Assam

Pin-782410, Phone- 03678-244105

Affiliated to the Central Board of Secondary Education
(CBSE, Affiliation No- 230066)

To,
The Principal
Indus Academy
Jagiroad, Morigaon
Dear Sir,

Please register my child in your admission test list as per particulars given below which I certify are true and correct. If he/she is selected then I agree to fully abide by the rules and regulations of the school, pay fees in advance and settle accounts promptly.

STUDENT INFORMATION

STUDENT'S NAME : _____

MALE ☐ FEMALE ☐ HEIGHT WEIGHT

DATE OF BIRTH _____

PLACE OF BIRTH _____

MOTHER TONGUE _____ NATIONALITY _____

NAME OF THE SCHOOL LAST STUDIED _____ CLASS _____

NAME OF THE EXAMINATION LAST APPEARED _____

P/C OF MARKS OBTAINED _____

RECENT
PASSPORT
PHOTOGRAPH

NAME OF SIBLINGS PRESENTLY ENROLLED IN INDUS ACADEMY

Name _____ Roll No. _____

Class _____ Male ☐ Female ☐

Name _____ Roll No. _____

Class _____ Male ☐ Female ☐

ADDRESS FOR COMMUNICATION

(Note : Details mentioned here will be used for sending all official communication)

(Note : It is the responsibility of the Parents/Guardians to intimate the school about any change in the address/contact numbers through a written request)

PARENT'S INFORMATION

FATHER'S INFORMATION

FATHER'S NAME _____ AGE _____

HOME ADDRESS _____

RECENT
PASSPORT
PHOTOGRAPH

TELE. NO. (R) _____ MOBILE NO. _____

TELE. NO. (O) _____ MOBILE NO. _____

QUALIFICATIONS _____ DESIGNATION _____

OFFICE _____

P.T.O

FORM

APPLICATION

ADMISSION

MOTHERS' INFORMATION

MOTHER'S NAME _____ AGE _____
HOME ADDRESS _____

TELE. NO. (R) _____ MOBILE NO. _____
TELE. NO. (O) _____ MOBILE NO. _____
QUALIFICATIONS _____ DESIGNATION _____
OFFICE _____

RECENT
PASSPORT
PHOTOGRAPH

LOCAL GUARDIAN/EMERGENCY DETAILS

(Note : It is recommended by the school that all students have a local guardian.)

NAME OF THE GUARDIAN _____
DATE OF BIRTH _____ SPOUSE NAME _____
RELATIONSHIP TO THE STUDENT _____
HOME ADDRESS _____

PHONE NO _____ MOBILE _____
OCCUPATION _____
OFFICE ADDRESS _____
PHONE NO _____ (O) _____ (R) _____
GUARDIAN'S SIGNATURE _____
(In acceptance of responsibility of the student)

RECENT
PASSPORT
PHOTOGRAPH

ANY OTHER EMERGENCY CONTACT

NAME _____ RELATIONSHIP TO STUDENT _____
ADDRESS _____
TELEPHONE NO. _____ MOBILE _____
1. _____ RELATIONSHIP _____
2. _____ RELATIONSHIP _____
3. _____ RELATIONSHIP _____

I understand and agree that Registration for admission of my son/daughter/ward does not guarantee his/her admission to the school.

I understand that the school takes every care for the well being of the child. However, in case of any accident or mishap I will not hold the school or it's authorities responsible in any manner.

(Note : The Management reserves the right to add, delete or change any or all conditions/informations mentioned in the Prospectus without notice.)

Signature of the Parent _____ Place _____
Name of the Parent _____ Date _____

Remarks of the Principal

Date

Signature

For office use only

FORM

APPLICATION

ADMISSION

Name of the Student :

Class to which admission is sought :

Academic session :

To be filled by the office Registration No. Indus Academy

Date of Application :

Test Date :

Test Time :

Date of Admission :

Admission No. :

Important Instructions :

1. Please fill this form in capital letters only.
2. Acceptance of this form does not mean admission is granted.
3. This application is invalid without the Parent's/Guardian's Signature.
4. Parents/Guardians must accompany the candidate for the test. (for class I to Class VIII)
5. The date and the time of test shall be allotted at the time submission of this form.
6. Admission Fees neither transferable nor refundable.
7. Certificate from the previous school stating the date of birth and progress report/transcript of the last examination appeared is necessary.
8. Date of the Birth and spelling of the pupil's name should be according to the last school records.
9. Please attach extra sheets for any additional information you wish to provide.

Please ensure that the following documents, required to complete the admission process are submitted.

1. One photostat and attested copy of birth certificate issued by the Municipal or Govt. Authorities. No affidavits are acceptable.
2. Transfer Certificate from the previous school.
3. Record of last class attended.
4. 3 Passport size photographs of the students.
5. 2 Passport size photographs of the parents.
6. 2 Passport size photographs of the guardian.
7. 2 Passport size photographs of each of the approved visitors
8. Medical History Form duly filled.
9. Completed application form.

Date _____

Signature of the Office Assistant

UNDERTAKING BY THE PARENTS/GUARDIANS
(To be signed and returned with the application form by parents)

I understand that my son/daughter is granted admission to Indus Academy on the following terms and conditions :

1. That I will deposit the T.C of the previous school within 15 days of his joining the school, failing which the Principal will have right to cancel the admission.
2. That I will deposit the term fees in full within the stipulated time. If the school fee are not paid by me within due dates, a penalty of Rs.5/- per day will be levied if I do not pay school fee and penalty due within 30 days, I may be asked to withdraw my ward (s). After 60 days, the name of the student will be struck of from the register and I have to pay for re admission.
3. That no food parcel will be sent to the student. (during birth day)
4. That the student will not be given any cash. All the money required for the student will be sent to the school office.
5. That if any ward leaves the school campus without permission, the school authorities may lodge an F.I.R. with the local police station and I will have no right to question and raise objections to this action. The school will not responsible for any mishap in such circumstances.
6. That the student may be removed from the school for
 - a) non payment of school dues
 - b) using unfair means in any examination
 - c) consistent unsatisfactory progress
 - d) conduct harmful to other students
 - e) immorality
 - f) grave insubordination
 - g) contempt of authority.
 - h) damaging school property
 - i) any word or action likely to undermine the reputation of the institution.
7. That the school does not hold any responsibility in cases of sickness or accidents. This applies also to all accidents, which may occur in the science laboratories, in the field educational tours or on journey to and from the school
8. That leave within school hours will not be granted on the pretext of illness of relatives, including the parents, except under very special circumstances.
9. That promotion to next class is not automatic. It will be granted at the end of the Annual Examination only in accordance with the school promotion policy which may vary from time to time.
10. That the school will do its best to provide normal medical aid, but the school will not be held responsible for any accident or mishap beyond control.
11. That no valuable like gold chains, rings, transistors, personal stereo system, camera etc. are to be given to the students. The school does not take the responsibility for the loss such valueables.

The transfer certificate is issued only after the dues have been paid in full.

Date.....

Signature of Parent/guardian

Name :

Address :